

TUITION AND FEES (GRADUATE)

The School for Graduate Studies has three terms per academic year.

- Fall (15 weeks),
- Spring (15 weeks) and
- Summer (eight weeks) or (15 weeks).

Term schedules and deadlines, plus registration information are located elsewhere in this catalog. Each term also contains two overlapping 8-week express terms. Please see the University Calendar section (<http://catalog.sunyempire.edu/undergraduate/college-calendar/>) or the Office of the Registrar's web page (<https://www.sunyempire.edu/registrar/>) for academic calendar details. Although you may enroll in terms that overlap, you may not receive financial aid for any term that begins during your enrollment in a previous term. Please see the section on financial aid (<http://catalog.sunyempire.edu/undergraduate/financial-aid/>) for more information.

Registration and Billing

Students register for the upcoming term by discussing their enrollment plans with their academic advisor and filing an online registration form that indicates what and with whom they will study.

The submission of the online registration form initiates billing and is a business contract between you and the university. It permits you to begin study at Empire State University and obligates you to pay tuition and all applicable fees. This must be completed and submitted online by you before the final registration date for the selected term of official enrollment. The Last Date for Payment for each term can be found on the Payment Due Date web page (<https://www.sunyempire.edu/student-accounts/billing-payment/how-you-are-billed/payment-due-dates/>). If you register after the payment due date, your payment is due immediately.

Once the online registration information is complete and submitted electronically, a term invoice (bill) will be generated and made available to you online at the MySUNYEmpire (<https://my.sunyempire.edu>) portal of the university's website under Student Accounts (<https://my.sunyempire.edu/studentaccounts/>). You should review your Student Account Statement on MySUNYEmpire after registering. If you have any financial aid awards that do not show as pending, you are not eligible for them based on your current enrollment. You are considered enrolled unless you are officially withdrawn. Failure to engage in studies does not relieve you from your financial responsibility.

New York State Residents

NYS Resident Graduate (Non-MBA & edd) Program Tuition and Fee Cost per Credit ^{1,2}

Tuition and fees are subject to change without prior notice by action of the SUNY Board of Trustees.

Credits	Tuition	College Fee	Student Activity Fee	Health and Wellness Fee	TechnologTotal Fee
1	\$471	\$1.70	\$8.75	\$15.00	\$185.00 \$681.45
2	\$942	\$3.40	\$17.50	\$15.00	\$185.00 \$1,162.90
3	\$1,413	\$5.10	\$26.25	\$15.00	\$185.00 \$1,644.35

4	\$1,884	\$6.80	\$35.00	\$15.00	\$185.00	\$2,125.80
5	\$2,355	\$8.50	\$35.00	\$15.00	\$185.00	\$2,598.50
6	\$2,826	\$10.20	\$35.00	\$15.00	\$185.00	\$3,071.20
7	\$3,297	\$11.90	\$35.00	\$15.00	\$185.00	\$3,543.90
8	\$3,768	\$13.60	\$35.00	\$15.00	\$185.00	\$4,016.60
9	\$4,239	\$15.30	\$35.00	\$15.00	\$185.00	\$4,489.30
10	\$4,710	\$17.00	\$35.00	\$15.00	\$185.00	\$4,962.00
11	\$5,181	\$18.70	\$35.00	\$15.00	\$185.00	\$5,434.70
12 ³	\$5,655	\$25.00	\$35.00	\$35.00	\$185.00	\$5,935.00

NYS Resident Graduate MBA Program Tuition and Fee Cost per Credit ^{1,2}

Credits	Tuition	College Fee	Student Activity Fee	Health and Wellness Fee	TechnologTotal Fee
1	\$635	\$1.70	\$8.75	\$15.00	\$185.00 \$845.45
2	\$1,270	\$3.40	\$17.50	\$15.00	\$185.00 \$1,490.90
3	\$1,905	\$5.10	\$26.25	\$15.00	\$185.00 \$2,136.35
4	\$2,540	\$6.80	\$35.00	\$15.00	\$185.00 \$2,781.80
5	\$3,175	\$8.50	\$35.00	\$15.00	\$185.00 \$3,418.50
6	\$3,810	\$10.20	\$35.00	\$15.00	\$185.00 \$4,055.20
7	\$4,445	\$11.90	\$35.00	\$15.00	\$185.00 \$4,691.90
8	\$5,080	\$13.60	\$35.00	\$15.00	\$185.00 \$5,348.60
9	\$5,715	\$15.30	\$35.00	\$15.00	\$185.00 \$5,965.30
10	\$6,350	\$17.00	\$35.00	\$15.00	\$185.00 \$6,602.00
11	\$6,985	\$18.70	\$35.00	\$15.00	\$185.00 \$7,238.70
12 ³	\$7,615	\$25.00	\$35.00	\$35.00	\$185.00 \$7,895.00

Out-of-State Residents

Out-of-State Graduate (Non-MBA & Edd) Program Tuition and Fee Cost per Credit ^{1,2,4}

Effective Fall 2023

Credits	Tuition	Less Empire Grant	Net Tuition	College Fee	Student Activity Fee	Health and Wellness Fee	Technol Total Fee
1	\$991	\$426	\$565	\$1.70	\$8.75	\$15.00	\$185.00 \$775.45
2	\$1,982	\$852	\$1,130	\$3.40	\$17.50	\$15.00	\$185.00 \$1,350.90
3	\$2,973	\$1,278	\$1,695	\$5.10	\$26.25	\$15.00	\$185.00 \$1,926.35
4	\$3,964	\$1,704	\$2,260	\$6.80	\$35.00	\$15.00	\$185.00 \$2,501.80
5	\$4,955	\$2,130	\$2,825	\$8.50	\$35.00	\$15.00	\$185.00 \$3,068.50
6	\$5,946	\$2,556	\$3,390	\$10.20	\$35.00	\$15.00	\$185.00 \$3,635.20
7	\$6,937	\$2,982	\$3,955	\$11.90	\$35.00	\$15.00	\$185.00 \$4,201.90
8	\$7,928	\$3,408	\$4,520	\$13.60	\$35.00	\$15.00	\$185.00 \$4,768.60
9	\$8,919	\$3,834	\$5,085	\$15.30	\$35.00	\$15.00	\$185.00 \$5,335.30
10	\$9,910	\$4,260	\$5,650	\$17.00	\$35.00	\$15.00	\$185.00 \$5,902.00
11	\$10,901	\$4,686	\$6,215	\$18.70	\$35.00	\$15.00	\$185.00 \$6,468.70
12 ³	\$11,895	\$5,110	\$6,785	\$25.00	\$35.00	\$35.00	\$185.00 \$7,065.00

Out-of-State Graduate MBA Program Tuition and Fee Cost per Credit ^{1,2,4}

Credits	Tuition	Less Empire Grant	Net Tuition	College Fee	Student Activity Fee	Health and Wellness Fee	Technology Fee	Total
1	\$1,047	\$285	\$750	\$1.70	\$8.75	\$15.00	\$185.00	\$960.45
2	\$2,094	\$570	\$1,500	\$3.40	\$17.50	\$15.00	\$185.00	\$1,720.90
3	\$3,141	\$855	\$2,250	\$5.10	\$26.25	\$15.00	\$185.00	\$2,481.35
4	\$4,188	\$1,140	\$3,000	\$6.80	\$35.00	\$15.00	\$185.00	\$3,241.80
5	\$5,235	\$1,425	\$3,750	\$8.50	\$35.00	\$15.00	\$185.00	\$3,993.50
6	\$6,282	\$1,710	\$4,500	\$10.20	\$35.00	\$15.00	\$185.00	\$4,745.20
7	\$7,329	\$1,995	\$5,250	\$11.90	\$35.00	\$15.00	\$185.00	\$5,496.90
8	\$8,376	\$2,280	\$6,000	\$13.60	\$35.00	\$15.00	\$185.00	\$6,248.60
9	\$9,423	\$2,565	\$6,750	\$15.30	\$35.00	\$15.00	\$185.00	\$7,000.30
10	\$10,470	\$2,850	\$7,500	\$17.00	\$35.00	\$15.00	\$185.00	\$7,752.00
11	\$11,517	\$3,135	\$8,250	\$18.70	\$35.00	\$15.00	\$185.00	\$8,503.70
12 ³	\$12,560	\$3,420	\$9,000	\$25.00	\$35.00	\$35.00	\$185.00	\$9,280.00

9	\$6,858	\$15.30	\$35.00	\$15.00	\$185.00	\$7,108.30
10	\$7,620	\$17.00	\$35.00	\$15.00	\$185.00	\$7,872.00
11	\$8,382	\$18.70	\$35.00	\$15.00	\$185.00	\$8,635.70
12	\$9,140	\$25.00	\$35.00	\$35.00	\$185.00	\$9,420.00

Tuition and fees are subject to change without prior notice by action of the SUNY Board of Trustees.

- ¹ Please contact the School for Graduate Studies for updated information about costs. Tuition is charged by the credit.
- ² The college fee and student activity fee are mandatory student charges imposed per term on all students in the State University system. The technology fee is charged to students as part of a comprehensive funding plan to build and maintain an infrastructure that offers students the highest quality learning environment.
- ³ The health and wellness fee is \$15 per term for enrollment less than 12 credits and \$35 per term for enrollments of 12 credits and more.
- ⁴ All nonresident students attending Empire are automatically eligible for an Empire State University nonresident tuition grant to offset their educational costs.

Online Out-of-State Residents Online Out-of-State Graduate (Non-MBA & Edd) program Tuition and Fee Cost per Credit ^{1,2}

Credits	Tuition	College Fee	Student Activity Fee	Health and Wellness Fee	Technology Fee	Total
1	\$565	\$1.70	\$8.75	\$15.00	\$185.00	\$775.45
2	\$1,130	\$3.40	\$17.50	\$15.00	\$185.00	\$1,350.90
3	\$1,695	\$5.10	\$26.25	\$15.00	\$185.00	\$1,926.35
4	\$2,260	\$6.80	\$35.00	\$15.00	\$185.00	\$2,501.80
5	\$2,825	\$8.50	\$35.00	\$15.00	\$185.00	\$3,068.50
6	\$3,390	\$10.20	\$35.00	\$15.00	\$185.00	\$3,635.20
7	\$3,955	\$11.90	\$35.00	\$15.00	\$185.00	\$4,201.90
8	\$4,520	\$13.60	\$35.00	\$15.00	\$185.00	\$4,768.60
9	\$5,085	\$15.30	\$35.00	\$15.00	\$185.00	\$5,335.30
10	\$5,650	\$17.00	\$35.00	\$15.00	\$185.00	\$5,902.00
11	\$6,215	\$18.70	\$35.00	\$15.00	\$185.00	\$6,468.70
12 ³	\$6,785	\$25.00	\$35.00	\$35.00	\$185.00	\$7,065.00

For further information about NYS residency status qualifications, please refer to the Policy on New York State Residency (<http://www.sunyempire.edu/NYSresidency/>) webpage.

Fee	Description
Mandatory fees per term	
College fee	\$1.70 per credit up to \$25.00 maximum for 12+ credits
Student activity fee	\$8.75 per credit up to \$35 maximum
Technology fee	\$185 per term
Health and wellness fee	\$15 per term for enrollments less than 12 credits \$35 per term for enrollments of 12 or more credits
Other related fees	
Orientation fee	\$50 per application to the university
Residency and Executive Retreat fee	Varies. Certain courses require an additional fee for residency activities.
Service related fees	
Time Payment Plan	\$25 nonrefundable application fee per term
Time Payment Plan late payment fee	\$30 for each late Time Payment Plan payment
Late registration fee	\$50 (each term) if initial registration for a term is submitted once the term begins
Returned Check/Charge	\$20
Academic Transcript	\$10 per transcript

Online Out-of-State Graduate MBA Tuition and Fee Cost per Credit ^{1,2}

Credits	Tuition	College Fee	Student Activity Fee	Health and Wellness Fee	Technology Fee	Total
1	\$762	\$1.70	\$8.75	\$15.00	\$185.00	\$972.45
2	\$1,524	\$3.40	\$17.50	\$15.00	\$185.00	\$1,744.90
3	\$2,286	\$5.10	\$26.25	\$15.00	\$185.00	\$2,517.35
4	\$3,048	\$6.80	\$35.00	\$15.00	\$185.00	\$3,289.80
5	\$3,810	\$8.50	\$35.00	\$15.00	\$185.00	\$4,053.50
6	\$4,572	\$10.20	\$35.00	\$15.00	\$185.00	\$4,817.20
7	\$5,334	\$11.90	\$35.00	\$15.00	\$185.00	\$5,580.90
8	\$6,096	\$13.60	\$35.00	\$15.00	\$185.00	\$6,344.60

Additional Fees and Expenses information Books and Supplies

These costs vary but are approximately \$60-\$500 per course.

Course Materials Fees

The M.S. in Finance program requires access to online financial data for some of its required courses. The School for Graduate Studies will provide access to this data via Thomson Reuters Eikon web application each term, for a fee. The fee to access this database is listed in the fees tab of the course description. The fee is assessed at the time a student registers for a course that requires it. This is not a one-time fee. It will be assessed once each term, if a student has registered for a course that requires it *in that term*. Students may request reimbursement of the fee if they attain access to the database outside of the Empire State University platform.

Residency and Executive Retreat Fee

There is a fee for each face-to-face residency or executive retreat attended. Depending on the course and the location associated with the residency, the fee may range from \$100 to \$350. Please refer to the residency-based course posted in the Term Guide (<https://banner.sunyempire.edu/StudentRegistrationSsb/ssb/registration/>) for the actual fee charged at time of registration.

Transportation, meals, which are not part of the residency, and lodging are not included in this fee. There is no fee for virtual residencies.

University Billing Policy

The university requires that tuition and all mandatory fees be paid or that a Time Payment Plan be established no later than the payment due date for the enrollment term. Your payment is due by the term payment due date. You will not receive a paper bill and may instead view your student account statement in MySUNYEmpire. If you fail to pay, make Time Payment Plan arrangements or have approved financial aid by the last date for payment, your registration may be cancelled and you may lose your place in an online course or study group. If your registration is cancelled and you re-register any time after the payment due date, you will be charged a \$50 late registration fee.

Payment Due Dates for 2024-2025*

Term	Payment Due Dates
Fall 2024 and Express Term One	August 30, 2024
Fall 2024 Express Term Two	October 18, 2024
Spring 2025 and Express Term One	January 10, 2025
Spring 2025 Express Term Two	February 28, 2025
Summer 2025 and Express Term One	May 9, 2025
Summer 2025 Express Term Two	June 13, 2025

* Dates are subject to change. Please visit the Payment Due Dates (<http://www.sunyempire.edu/paymentduedates/>) web page for the most up-to-date information.

Late Registration Fee

A Late Registration Fee of \$50 will be assessed for registrations made once the term begins.

Late Registration Fee Schedule

Term	Add/Drop Period	Late Registration Fee Assessed
Fall 2024 and Express Term One	September 3 - 9	September 3

Fall 2024 Express Term Two	October 21 - 27	October 21
Spring 2025 and Express Term One	January 13 - 19	January 13
Spring 2025 Express Term Two	March 3 - 9	March 3
Summer 2025 and Express Term One	May 12 - 18	May 12
Summer 2025 Express Term Two	June 16 - 22	June 16

Please visit the Student Accounts (<http://my.sunyempire.edu/StudentAccounts/>) website for additional tuition and fee information.

Payment Procedures

The preferred method of payment is online through MySUNYEmpire (<https://my.sunyempire.edu>), with a debit or credit card (Discover, MasterCard, VISA or American Express) or by check (credit card checks cannot be processed as e-payments).

You also may pay your bill with a check or money order (do not send cash) made payable to Empire State University. To mail your payment, print your Student Account Statement or include the payment stub from your Student Account Statement and mail it along with your payment to:

Empire State University
Student Accounts
111 West Ave.
Saratoga Springs, NY 12866-6069

Payment must be received by the payment due date to avoid cancellation of your registration.

As a prospective student, you are urged, if you have not done so already, to apply for financial aid at least eight weeks before the payment due date for the term. Students who cannot pay tuition and fees or set up a Time Payment Plan by the payment due date should enroll in a later term.

NYS RESIDENCY FOR TUITION BILLING PURPOSES

A student's initial residency status is determined at the time of entry into the university and monitored thereafter according to SUNY policy. Students must live in and be a domiciled resident of New York state for a period of 12 months prior to the start of a term in order to receive NYS resident tuition rates for that term. You are considered a NYS resident for tuition purposes if you meet the following requirements:

1. If you attest that you are a New York state resident on your admissions (matriculated or nonmatriculated) application
2. You have lived in the state of New York for at least the full prior year and are considered a domiciled resident.

Definition of Domicile: A fixed, permanent home, for legal purposes, to which a person returns after a period of absence.

Please note that living in the state of New York alone does not meet the residency requirements for tuition purposes. If you do not meet the above requirements, you will be considered a nonresident for tuition purposes and charged nonresident tuition rates.

Exceptions to the domicile rule:

1. If you attended an approved New York state high school for two or more years, graduated from an approved New York state high school

and applied for admission to the State University of New York within five years of receiving a New York state high school diploma; or

2. If you attended an approved New York state program for a general equivalency diploma exam preparation, received a GED and applied for admission to the State University of New York within five years of receiving the GED.

If you are charged nonresident tuition rates and believe you meet the criteria for NYS residency for tuition purposes, you must apply for a change in residency status using the New York State Residency application form at MySUNYEmpire's Forms and Publications page (<http://www.sunyempire.edu/Forms/>). You must include at least three documents demonstrating an established domicile in New York state. All documents must be dated one year or prior to the start date of the semester for which you are applying for residency. The burden of proof is upon the applicant to provide documentation that he/she has established a domicile in New York state or meets the eligibility requirements for an exception to the domicile rule. For more information, visit the State University of New York policy titled "Residency, Establishment of for Tuition Purposes" (http://www.suny.edu/sunypp/documents.cfm?doc_id=402)."

Completed residency applications must be submitted by the last date of add/drop period for the term in which tuition is due. Applications received after the last date for drop/add will be reviewed and will become effective for the next term, if approved.

Time Payment Plan

Empire State University offers an interest-free, low-cost payment plan, through TouchNet, to pay your charges in convenient installments. The time payment plan has a nonrefundable application fee of \$25 per term.

There is a \$30 late payment fee for each Time Payment Plan payment if it is made after the due date. The minimum amount of eligible charges to enroll in the Time Payment Plan is \$100.

To enroll in the plan you must agree to the terms and conditions of the payment plan and also make your first payment by the due date specified in your payment plan agreement. You may get detailed information on the Time Payment Plan on the Time Payment Plan Terms and Conditions web page (<https://www.sunyempire.edu/student-accounts/billing-payment/how-to-pay/time-payment-plan-terms/>) or call 800-847-3000, ext. 2285. You must enroll in the Time Payment Plan each term you wish to use this as your method of payment. The university reserves the right to deny future payment plan privileges when a student's payments have not been made as indicated in their payment plan agreement.

Third-party Payments

Students may be able to defer payment of tuition and fees if they have sponsorship from a third party such as an employer or union. Students must submit a payment authorization from their sponsor to studentaccounts@sunyempire.edu, fax 518-580-4790 or mail to:

Empire State University
Student Accounts
111 West Ave.
Saratoga Springs, NY 12866-6069

The university will review and if approved, the amount will show as estimated aid on the student's account statement. The university only accepts payment authorizations that are a guarantee of payment to Empire State University. We cannot accept authorizations that are outcome dependent. For more information, visit the third-party

sponsorship web page (<http://www.sunyempire.edu/thirdparty/>) or contact the 1Stop Student Services at 800-847-3000, ext. 2285.

If a third-party sponsorship is not paid for any reason, or a voucher is not finalized, the student is responsible for any outstanding balance. A credit balance created as the result of a student's withdrawal from any or all courses will be returned in accordance with the terms and conditions of the sponsorship.

Unpaid Accounts

A balance is any charge remaining or created on an account. Once an account is identified as having a past due balance, an accounts receivable financial hold is placed on the student's account and services from the university, including registration and grades, are restricted until the balance is paid in full. Unpaid accounts are forwarded to a third-party collection agency or the Office of the Attorney General at which time interest and/or fees are retroactively assessed based on the date of your first billing statement. The attorney general's office may certify the debt to the New York State Department of Tax and Finance Offset Program. All costs associated with the collection of overdue accounts are the responsibility of the student. Delinquent accounts may be reported to a credit agency. The State University reserves the right to withhold academic records from any student who has not satisfied all obligations. Any student with an outstanding financial balance due at the end of a term will not be able to register for a subsequent term or receive any other services from the university until the balance is paid.

Withdrawal Liability and Refund Policy

To officially withdraw from one or more studies at any point in the term, a student must withdraw online by logging into their MySUNYEmpire (<https://my.sunyempire.edu>) account. If a student is withdrawing from one or more studies and they have incurred 100% tuition and fee liability the student is required to complete a Withdrawal Form available on the Withdrawal Form and Instructions web page (<https://www.sunyempire.edu/registrar/forms-services/withdrawal/>) and mail or fax it to the Office of the Registrar for processing. The effective date of the withdrawal will be the postmark date of the envelope or the date the fax is received. Contact the Office of the Registrar at RegistrarsOffice@sunyempire.edu or by phone regarding any questions or concerns. A student is considered officially enrolled for their courses until they have withdrawn online or have submitted a Withdrawal Form to the Office of the Registrar. Liability will be calculated according to the State University of New York withdrawal/refund policy. If a student withdraws before the enrollment start date, then 100% of all tuition and fees are refundable. If a student withdraws on the start date or after, the college fee, the student activity fee and late registration fee are nonrefundable.

For standard 15-week terms, the technology fee, health and wellness fee, and tuition are subject to the following liability schedule:

Effective date of withdrawal	Liability percent
Prior to Term Start	0 percent (100% Tuition refund)
Calendar Day 1-7	0 percent (100% Tuition Refund)
Calendar Day 8-14	30 percent (70% Tuition Refund)
Calendar Day 15-21	50 percent (50% Tuition Refund)
Calendar Day 22-28	70 percent (30% Tuition Refund)
Calendar Day 29 and After	100 percent (0% Tuition Refund)

The first date of the term is Day 1. A liability table for terms other than 15 weeks in length can be found on the Withdrawal Form and Instructions web page, under Student Account.

Additional information about withdrawals:

- Prorated liability applies only for official student withdrawals and are calculated according to the effective date of the student's withdrawal. The liability chart does not apply to Administrative Withdrawals (ZWs) which incur 100 percent tuition liability.
- If a withdrawal creates a credit on a student's account, a refund will be issued within 28 days. Refunds are issued according to the method of payment.
- Withdrawals and Administrative Withdrawals may impact current and future financial aid eligibility. If you receive financial aid and are withdrawing from one or more courses, federal and state aid eligibility may be affected. Please see the sections on eligibility under Federal and New York State Financial Aid in this catalog.
- If you are forced to withdraw from your studies due to unforeseen and extenuating circumstances, you may request an exception to the university's written withdrawal policy from the Office of Administration through Student Accounts. Contact Student Accounts (<http://www.sunyempire.edu/AskSA/>) for more information.

For complete information about withdrawals, visit the Withdrawal Form and Instructions web page (<https://www.sunyempire.edu/registrar/forms-services/withdrawal/>).